

Certificate Programs:
HOW IT WORKS

What To Expect Each Week



Image: A woman sitting in front of a laptop writing in a notebook.



1 LOGIN

Go to learn.supportedemployment.ca and use the credentials provided to access the online program.



2 PREPARE

Take time **Monday through Wednesday** to review the resources in the learning module (articles, videos, etc.).



3 JOIN

Participate in the **one-hour, live webinar** every week. Times posted are in Eastern Standard Time (EST). Check what time this will be in your time zone.



4 DO

Review the instructions for the **learning activity** and submit the assignment by Sunday evening. A **mark of 80%** is required to pass.



5 DISCUSS

Complete an original **discussion forum post** by Thursday and respond to two of your peers by Sunday at the latest.



6 KNOWLEDGE CHECK

Complete the **weekly knowledge check** by Sunday evening. A **mark of 80%** is required to pass.